

Date: 14-Aug-2019

MINUTES OF 8th IQAC MEETING

The 8th meeting of the Internal quality assurance cell (IQAC) was held on 14th August 2019, at 10.00 AM, in the Board Room of Narayana Engineering College, Gudur. The meeting was chaired by Dr CH VS Parameswara rao, Chairman (IQAC).

The meeting commenced with the opening remarks by the chairperson, IQAC. He emphasized the importance of achieving the highest standards of quality in all academic and administrative processes. He said quality should be our concern and we all will work together to contribute in a best possible manner to create a quality culture in the College. Further admired the services rendered by IQAC and stressed the importance and contribution of such a body towards the overall growth of the Institution.

At the outset, Dr P.Penchalalah, Coordinator (IQAC) initiated discussions on the agenda points with the help of a power point presentation.

Agenda Item 1: Welcome note and induction of new members.

The chairperson of IQAC gave a warm welcome to the committee members, in the reconstitution of IQAC committee for a period of 2 years. The new members are:

- Mr. P.Sateesh Kumar, Managing Executive, KGA Pvt. Ltd. Industry representative.
- Mr. D Harish Kumar, Assistant Manager, Green Tech as Industry representative
- Mr. G Dayakar, Government Teacher, as parent representative.
- Mr. P.Yaswanth Sal, IT Professional, CDK GLOBAL, as Alumni Representative.
- Dr.V Srinivas Viswanath, Associate Professor (MEC) as member, IQAC.
- Mr G Vasudeva III CSE (Student representative)

Agenda Item 2: Action taken report on previous minutes of meetings

The meeting was started by coordinator with the presentation of the minutes of the previous IQAC Committee meeting held on 01.06.19 and requested the members to approve the minutes of its previous meeting and necessary action taken.

- IQAC composition: IQAC reconstituted for the duration of two years AY: 2019-2021.
- NAAC peer-team visit: The NAAC peer team report (NAAC peer team visited the college on 17th & 18th May 2019) was discussed with all the Committee members regarding overcoming of shortfalls that were pointed during NAAC visit and are being regularly monitored and modified in the academic and administrative activities.
- Activities:
 - Confirmed the student development programs, faculty development programs, guest lecturers, industrial tours organized during the months June to August.
 - ICT usage and Teaching learning practices has been following by the institution.
- Placement and Training
 - A separate schedule was prepared for soft skill and training sessions for EVEN semester.
 - Various external training programs from (like TCS/WIPRO) conducted.
 - Around 90% students got placed in reputed organizations.
 - More than 10 members got at least 3 offer letters and especially P Yeswanth Sai, S Yeswant from IV year Sec A/B got six (6) offers with 4.8 Lacks per annum as CTS.
- NPTEL
 - Faculties are encouraged to register in NPTEL certification by reimbursing registration fee to the faculty members.
 - Mr D V Bharath, CSE got gold in NPTEL Certification
 - Dr. P Srinivasulu, ECE got Silver in NPTEL Certification.

Agenda Item 3: Reviews on activities /Events implementation and follow-up

- Planned Activities: The coordinator listed the various programs planned for the upcoming semester for continuous improvement in quality of the institution.
- Activities Conducted: Presented the proposed academic activities of all departments and cell & committees.
- Academic Calendar: Academic calendar was released in the beginning of the semester that includes all the central level activities for the academic year 2019-20.

Based on the central calendar, each department prepared its own calendar along with the proposed events.

- Important Days: The schedule of the important days & birth and death anniversary of famous personalities and its corresponding department to be celebrated.
- The members confirmed the activities/events (bridge courses, FDP, seminars, Industrial visits) planned and conducted by various cells and committees for the current semester.

Agenda Item 3: Research & Development

- The chairperson discussed on Research and Development and said that it should aim to nurture research culture in the College by promoting research in newly emerging and challenging areas of Engineering, Technology, Science and Humanities. This enhances the general research capability of budding technocrats by way of participating in conferences, seminars, workshops, project competition, etc.
- Committee members suggested encouraging faculty members and students to participate in Innovative challenges offered by the government of India.
- Chairperson raised the discussion on Modernization and Removal of Obsolescence (MODROBS) scheme of AICTE, which aims to modernize and remove obsolescence in the laboratories / workshops / computing facilities, so as to enhance the functional efficiency of technical institutions for teaching, training and research purposes.
- Further, instructed R&D cell coordinator to complete MODROBS by the end of this month August, 2019.

Agenda Item 4: Applying for NAAC Sponsored Seminars.

- The Coordinator mooted the idea of applying NAAC sponsored seminar and explained the guidelines of for applying NAAC sponsored seminars.
- The chairperson suggested the coordinator, IQAC to plan a National level seminar with theme of "NAAC and Quality in Higher Education" in the month of January 2020 with financial assistance from NAAC.

Agenda Item 5: Any other matter with the permission of the chairperson

Discussion is raised on the following points

1. ISO surveillance certification due date and follow up.
2. NPTEL registration.
3. Quality of student Intake, first year admissions and seat allotment.
4. Tutorial classes, Modal Expo, Career Guidance, Student/Professional association activities, Value added Courses, Industrial visits etc.
5. Members comments and suggestions:
 - Addressing the gathering, Mr P Sateesh kumar Industry representative, said that the current technological developments and managerial skills that are required in the industry and suggested the steps for students development towards achieving their goals. He also mentioned on Trading in industry and extended industry support to our academic teaching. The perishing of companies in the market due to lack of innovation and suggested to focus on case studies oriented teaching and hands on experience to meet the demands of industry. He extended his help by initiating training for students regarding innovation.
 - Mr D.Harish kumar, person from industry expressed his views on training and placements, quality training by making the student to have basic knowledge about the companies, good attitude and making healthy working environment. The chairperson appreciated his views and informed to get our students updated with all the suggestions for quality improvement.
 - Dr. Srinivas Viswanadh, member IQAC, interacted with the external members about the Technology Business Entrepreneurship.
 - Mr. B Pavan babu spoke a few words on our college internships.
 - Dr. P Rajasekar mentioned that domain based knowledge is must for the student in their respective discipline and activities to be planned accordingly.

The meeting concluded with IQAC Coordinator, expressing special gratitude to all the committee members for attending and extending their valuable suggestions for continuous quality improvement to IQAC.

Details of Members attended for 8th IOAC Meeting on 14.08.19

S.NO	NAME OF THE MEMBER	DESIGNATION	SIGNATURE
1.	SATISH REDDY	EXAMINER	[Signature]
2.	Dr. V. Suchasrati	professor	[Signature]
3.	D. Harish Kumar	Assistant master	[Signature]
4.	M. Vasu deva Reddy	Student	[Signature]
5.	B. Buvan Babu	Assistant profenor	[Signature]
6.	Dr. P. Rajasekar	professor/ECE	[Signature]
7.	Dr. V. Sarinivas Venkatesh	Associate professor	[Signature]
8.	D. Sumanth	Asst. professor	[Signature]
9.	Dr. P. Venkatesh Reddy	Asst. Professor	[Signature]

[Signature]
 Chairperson, IQAC